



CITIZEN CREDIT Centre, CTS No. 236, Marve Road, Orlem, Malad West, Mumbai 400064

## **Finance & Accounts**

### **Candidates should be:**

- not over 48 years of age\*

### **Qualification:**

#### **Essential:**

- Post- Graduate degree with Specialization in Finance or a Chartered Accountant (CA)
- CAIIB

### **Responsibilities include:**

- Preparing the Balance Sheet of the Bank
- Ensuring timely submission of data to Regulator and other Government authorized bodies
- Attending to all matters related to taxation
- Standardising of accounting processes in alignment with industry
- Remaining updated on Regulatory guidelines, and ensuring timely compliance.
- Communicating and disseminating the information from Regulators and other authorities to Branches / Departments
- Suggesting improvements in process with the goal of automation and seamless operations
- Liaisoning with the Tax consultants

### **Experience:**

- 5 years in Accounts Department in a supervisory capacity
- 10 years for senior position

Any of the above criteria may be relaxed in the case of deserving candidates, at the sole discretion of the Bank's Management

### **Designation and Compensation**

- Designation and Compensation will be commensurate with qualifications & relevant experience

\* Recently retired professionals are also welcome

Apply by email to [career@citizencreditbank.com](mailto:career@citizencreditbank.com) clearly stating the subject as "Application for the function of Finance and Accounts"