

H.R. Professional

Looking for candidates:

Having proven experience as an HR professional with minimum 5 years experience in the BFSI sector.

Qualification:

Essential –Post Graduate Degree with – Specialization in HR/ Labour Laws & Industrial Relations

Responsibilities include:

- 1) Management of
 - a. Talent Acquisition (Sourcing to Selection)
 - b. Employee Life Cycle
 - c. Performance Evaluation
 - d. Compensation & Benefits
 - e. Grievance/Conflict resolution
 - f. Industrial Relations
- 2) Implement and review
 - a. Human resources policy of the Bank
 - b. Employee Engagement activities
- 3) Maintain the work structure by
 - a. Updating Job requirements and Job descriptions for all positions
 - b. Building employee relation across all levels
 - c. Maintaining SOPs
- 4) Provide quality advice to Senior Management regarding employee relations and performance management.

Age: Below 48 years

Designation and Compensation will be commensurate with qualifications & relevant experience

Any of the above criteria may be relaxed in the case of deserving candidates, at the sole discretion of the Bank's Management.

Interested candidates are requested to e-mail their latest resume at career@citizencreditbank.com with subject – **Application for H.R. Professional.**