

PERIODIC KYC UPDATION and SUBMISSION OF PAN (As per GOI/RBI Directions)

Kindly update your **KYC Documents** periodically with **self attested** copies of **ANY ONE** of the following **OVDs (Officially Valid Documents)** for continued smooth operations.

- **passport,**
- **driving licence,**
- **proof of possession of Aadhaar number,**
- **Voter's Identity Card** issued by the Election Commission of India,
- **job card** issued by **NREGA** duly signed by an officer of the State Government
- **letter** issued by the **National Population Register** containing details of name and address.

Please note the list is not exhaustive but only indicative

Income Tax Dept. Requirement

- **Copy of PAN card or Form 60**

How to submit KYC document

- **Courier/Speed Post**
- **Email**
- **Visit the Branch**

Please contact our Branch staff for any query on the above.

Help us to serve you better.